

INVITATION TO TENDER

6th July, 2022

TENDER NO: IEBC/KBU/OT/001/2022 - 2023: PROVISION OF TENTS, CHAIRS, TABLES, HIRE OF PUBLIC ADDRESS SYSTEMS AND PROJECTOR ON FRAMEWORK CONTRACT OF THREE YEARS – KIAMBU COUNTY ONLY

The Independent Electoral and Boundaries Commission (IEBC) – Kiambu County invites sealed tenders for Provision of **Tents, Chairs, Tables, Hire of Public Address Systems and Projector** on Framework Contract of Three Years.

Tendering will be conducted under open county competitive method using a standardized tender document. Tendering is open to all qualified and interested Tenderers.

Qualified and interested tenderers may obtain further information from and inspect the tender document at the IEBC - Kiambu County Offices during normal working hours, Monday to Friday, 8.00a.m. - 1:00 p.m. and 2.00p.m. - 4.30p.m.

A complete set of tender documents may be obtained by interested candidates by downloading free of charge from IEBC website at www.iebc.or.ke or www.tenders.go.ke

Tenders who download the tender document through the website are advised to register with supply chain office - Kiambu County.

All Tenders must be accompanied by a Tender Security equivalent to Ksh. 10,000 valid for 210 days from date of opening the tender in the form of either: -Cash, a BANK Guarantee from a reputable bank, a guarantee by an insurance company registered and licensed by the Insurance Regulatory Authority listed by the PPRA or a guarantee issued by a financial institution approved and licensed by the Central Bank of Kenya. All payable to the Independent Electoral and Boundaries Commission.

The Tenderer shall chronologically serialize all pages of the tender documents submitted.

Completed tenders must be delivered to the IEBC offices – Kiambu County addressed to the **County Election Manager** as guided TDS. Electronic Tenders will not be permitted.

Tenders will be opened immediately thereafter, in presence of tenderers' representatives who choose to attend in the location specified in the invitation to tender.

Successful bidders will be required to fill the Beneficial Ownership Disclosure Form (Form no. 4) before contract signing.

Late tenders will be rejected.

Address for obtaining further information for tender documents

Name of Procuring Entity: IEBC – Kiambu County

Physical address for hand Courier Delivery to an office or Tender Box - N.C.P.B Offices 1st Floor, Along Thika-Garissa Road in Makongeni. Opposite Thika Dreams Motel

Postal Address-2575-01000 Thika

ENjuma@IEBC.OR.KE .- Supply Chain Officer

Address for Submission of Tenders.

Name of Procuring Entity-IEBC Kiambu County

Postal Address IEBC Kiambu County – County Elections Manager

Physical address for hand Courier Delivery to an office or Tender Box- N.C.P.B Offices 1st Floor, Along Thika-Garissa Road in Makongeni. Opposite Thika Dreams Motel on or before 15th July 2022.at 11:00AM

Address for Opening of Tenders.

Name of Procuring Entity-IEBC Kiambu County.

Physical address for the location- N.C.P.B Offices 1st Floor, Along Thika-Garissa Road in Makongeni. Opposite Thika Dreams Motel.

COUNTY ELECTIONS MANAGER – KIAMBU COUNTY