



ADDENDUM 1

DATE: 26<sup>TH</sup> JULY, 2021

TENDER NO: IEBC/OIT/002/21/2021/2022 - Supply and Delivery of Ballot Papers; Register of Voters; Statutory Election Result Declaration Forms to be used at the Polling Station; Election and Referendum Result Declaration Forms to be used at the Constituency, County and National Tallying Centre on a Three-Year Framework Contract.

Pursuant to section 75(1) of the Public Procurement and Assets Disposal Act, 2015, the Commission hereby makes an addendum of the above tender as follows: -

NO	PREVIOUS	REFERENCE	CLARIFICATION/ ADDENDUM
1.	<p><b>4.9 Number of ballot papers in a ballot paper booklet</b> The number of ballot papers in a ballot paper booklet shall be thirty (30) excluding the front and back covers</p>	<p>4.9 Number of ballot papers in a ballot paper booklet on Page 97</p>	<p>Now Reads: The number of ballot papers in a ballot paper booklet shall be as per the number of registered voters per polling station. However, the maximum ballot papers per polling station is 700, excluding front and back covers.</p>
2.	<p><b>2.1 Preliminary examination of Tenders</b></p>	<p>Section III - Evaluation And Qualification Criteria.  2.1. Preliminary examination of Tenders on Pages 33 - 35</p>	<p>1. Pursuant to Clause 1.6, The Tenderer shall chronologically serialize all pages of the tender documents submitted. This shall be a Preliminary Mandatory Requirement and shall be evaluated at this stage</p>

	<p>The tenderer shall submit a complete bid in all aspects without material deviations.</p> <p>The Tenderer shall have submitted all correctly filled Tendering Forms provided in the tender document in the format provided including support documents and sample for each item.</p>		<p>2. Further: The Tenderer shall have submitted all correctly filled, signed and stamped as appropriate, the Tendering Forms provided in the tender document in the format provided including support documents and sample for each item.</p> <p>3. The following documents MUST be Notarized/certified by Commissioner of Oaths:</p> <ul style="list-style-type: none"> <li>(a) Copy of the certificate of incorporation;</li> <li>(b) Business Registration or equivalent for foreign tenderers,</li> <li>(c) Copy of CR12 dated within one month from the date of submission of tenders;</li> <li>(d) Copy of Certificate of Beneficial Ownership issued by the Registrar of Companies, dated within the last one year;</li> <li>(e) Copies for/as evidence of manufacturing in Kenya.</li> <li>(f) Copy of valid tax compliance certificate from Kenya Revenue Authority, or similar document for foreign tenderers.</li> <li>(g) Copies of Audited Accounts for the years 2018, 2019 and 2020.</li> <li>(h) Copy of ISO 14298 Certificate</li> <li>(i) Any other document that is external to the firm.</li> </ul>
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3.	2.3. Qualification Evaluation Criteria	Section III - Evaluation And Qualification Criteria. 2.3. Qualification Evaluation Criteria Pages 50- 51	<p><b>Required Documentary Evidence</b></p> <p>The following documents <b>MUST</b> also be Notarized/ certified by Commissioner of Oaths:</p> <ul style="list-style-type: none"> <li>(a) Manufacturing License issued by authorities in the country of origin of goods;</li> <li>(b) Contracts or purchase orders;</li> <li>(c) Certificate of completion of supply;</li> <li>(d) Letter from a bank or financial institution confirming access to credit line for Kenya Shilling 10 Billion;</li> <li>(e) Certified Curriculum Vitae of the Contract Manager, of no more than 3 pages demonstrating experience in similar supply contracts.</li> </ul>
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All the other details remain the same.

**MARJAN HUSSEIN MARJAN**  
**AG. COMMISSION SECRETARY/CEO**

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